## **Non-Discrimination Policy**

Focus on Eyecare, LLC understands that discrimination is against the law and complies with all applicable Federal and State civil rights laws. Specifically, we do not discriminate on the basis of race, color, national origin, age, disability or sex. We do not exclude patients or treat them any differently based on any of these factors.

When necessary and free of charge to the patient, we:

- Provide aids and services to patients with disabilities when necessary to effectively communicate with them
- Provide qualified sign language interpreters for hearing impaired patients
- Provide language services to those patients who cannot effectively communicate in English. This may include qualified interpreters or written information.

If you believe Focus on Eyecare, LLC has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability or sex, PLEASE LET US KNOW so we can work to further accommodate your needs. You have the right to file a grievance in person, by mail, fax or email.

Michelle Wertelet, OD 1005 Beaver Grade Road, Suite G10 Moon Township, PA, 15108 412-308-9111

You may also file a civil rights complaint with the US Department of Health and Human Services, Office for Civil Rights two ways:

- 1. Electronically through the Office of Civil Rights Complaint Portal: https://ocrportal.hhs.gov/ocr/portal/lobby.jsf
- By mail or phone at:
  US Department of Health and Human Services
  200 Independence Avenue SW Room 509F, HHH Building
  Washington, DC 20201
  1-800-368-1019 1-800-537-7697 (TDD)

Complaint forms are available at: http://www.hhs.gov/ocr/office/file/index.html